**LAST DAY TO RECEIVE ADVANCE RATE IS 28 AUGUST 2024**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| D:\Users\Brenda.looi\Desktop\test.jpg | **CARPET ORDER FORM - 2024**  *E-mail or fax forms to:*  MARINA BAY SANDS PTE LTD – ATTN: SANDS EXPO & CONVENTION CENTRE – CUSTOMER SERVICE CENTRE  10 BAYFRONT AVENUE ⦁ SINGAPORE 018956  P: +65 6688-3888 ⦁ F: +65 6688-3889 ⦁ E: secc@marinabaysands.com  Please indicate total number of pages faxed to ensure complete order was received. | | | | | | |
| EVENT NAME: **APATS 2024 (50977)** | | | EVENT DATES: **9 – 11 September 2024** | | | | BOOTH # / MTG. ROOM # |
| HALL LOCATION: **Level 3 Hibiscus & Jasmine Main Ballrooms** | | | |
| **EXHIBITING CO. NAME:** | | | | | | | |
| EXHIBITING CO. ADDRESS: (STREET) | | (CITY) | | (STATE) | (COUNTRY) | | (ZIP CODE) |
| TELEPHONE: | | FAX: | | | | E-MAIL: | |
| ORDERED BY: **(DR/HON/PROF/MDM/MISS/MRS/MS/MR)**  (Print Name) | | JOB TITLE: | | | | SIGNATURE: | |
| **BILL-TO CO. NAME:** *(If different from above)* | | | | | | | |
| BILL-TO ADDRESS: (STREET) | | (CITY) | | (STATE) | (COUNTRY) | | (ZIP CODE) |
| TELEPHONE: | | FAX: | | | | E-MAIL: | |
| ORDERED BY: **(DR/HON/PROF/MDM/MISS/MRS/MS/MR)**  (Print Name) | | JOB TITLE: | | | | SIGNATURE: | |
|  |  | | | | | | |
| **IMPORTANT: TO RECEIVE ADVANCE RATES (UNLESS OTHERWISE STATED) SANDS EVENT SERVICES MUST RECEIVE YOUR ORDER WITH FULL PAYMENT BY 5 PM SGT 12 CALENDAR DAYS PRIOR TO SHOW OPENING DATE TO ENSURE AVAILABILITY.** Full payment must be included to receive advance rates, unless otherwise stated. payment received after the cut-off will be invoiced at the standard rate where applicable. ALL OTHER ORDERS WILL BE PROCESSED AT THE STANDARD RATE. NO CREDITS/REFUND WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED. ALL ORDERS ARE SUBJECT TO A 7% GST & CANCELLATION FEE. REVIEW INVOICE PRIOR TO DEPARTURE. | | | | | | | |

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| **DESCRIPTION** | **QTY** | **ADVANCE RATE** | **STANDARD RATE** | **SUBTOTAL** |
|  |  |  | | |
| Needle punch carpet |  | $20/sqm | $30/sqm |  |
| Plywood underlay of 15mmThk  **NOTE: This service is compulsory for exhibition booths located at the ballrooms of L3, L4 and L5** |  | $90/sqm | $130/sqm |  |
| Choice of carpet colour | **COLOUR CODE** | | |  |
|  | | |
|  | **Total** | | |  |
|  | **PREVAILING GST %** | | |  |
|  | **GRAND TOTAL (SINGAPORE DOLLARS)**  Price Payable may be subject to change due to impending change in the GST Rate | | |  |

**PAYMENT MODE** Credit card information will be used to guarantee the service request on this order form.(Will be used for any and all Sands Event Services you order in addition to those listed on this form.)

□ Cheque No./Telegraphic Transfer No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAKE PAYABLE TO: MARINA BAY SANDS PTE LTD. **MUST BE RECEIVED 14 DAYS PRIOR TO EVENT START DATE.**

□ Credit Card Payment:

Please complete and submit the Credit Card Authorization Form.

□ Cash (only applicable for onsite orders)

□ Telegraphic Transfer:  
Please make payment to:

***Bank Name: DBS Bank Ltd***

***A/C No.: 003‑909346‑2***

***A/C Name: Marina Bay Sands Pte Ltd***

***Swift Code: DBSSSGSG***  
Reference: Please include the event/event date during Telegraphic Transfer. Failure to do so will result with the wire transfer not properly crediting to your event account.

***NOTE: Organization will be responsible for the payment of all charges incurred from the bank.***

□ Cheque Payment:

All cheques should be crossed and made payable to   
**Marina Bay Sands Pte Ltd**

All payments must be sent directly to:

***Marina Bay Sands Pte Ltd***

***Accounts Receivable***

***Finance Non-Gaming Department***

***10 Bayfront Avenue***

***Singapore 018956***

Reference: Please include the show name at the back of the   
cheque. Failure to do so will result in cheque not properly   
crediting to your event account.

*Prices, Policies, and Procedures Subject to Change without prior notice.*

*GST Registration No. M90364464C*

![A close-up of different colors of fabric with Theatre Royal, Drury Lane in the background

Description automatically generated]()